

Job Id : 19Y65-1835420071930J | Salary: (₹) 10000 - 13500 (Monthly) | Number of Openings: 10 | Posted on: 10/02/2024 | Last date to apply: 26/02/2024

Company Name:	TGH PROCESS SOLUTIONS PRIVATE LIMITED	Job Title	Back Office Executive
Organisation Type	Company	Sector	Operations and Support
Functional Area	Administration/Back Office Activities	Functional Role	Data Entry Operator
Job Description	Back Office Executive Data Entry, Scrutiny, Analyzing Work Basic Excel Good Typing Speed. Advanced Excel Good Typing Speed		

Required Qualifications

Minimum Qualification Required:	Graduate
Desired UG Qualification Specialization:	B.Com. (Bachelor of Commerce) (Banking)

Additional Information

Total Experience (in years)	0 - 0	Key Skills	Excel, scrutiny
Job Location	Thane	Salary/Wage Type	Monthly
Nature of job	Full Time	Number of Openings	10
Salary (₹)	10000 - 13500		
Gender Preferences	Any		
Ex-Servicemen preferred	No		

Contact Details

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